

**GRAND VALLEY FIRE PROTECTION DISTRICT
MINUTES REGULAR BOARD MEETING – NOVEMBER 17, 2010**

Attendance: Fire District Board of Directors
Lynn Shore (5/2012, 2nd term) Stacy Letson (5/2014, 2nd term)
Bill Nelson (5/2014, 1st term) Keith Lammey (5/2012, 1st term)
Ted Anderson (5/2014, 1st term)

Absent:

Staff: David Blair, Fire Chief Robert Ferguson, Deputy Fire Chief
 Diana Connell, Admin. Specialist

Public: Michelle Foster

President Shore called the meeting to order at 9:03 am.

MINUTES

Minutes from the October 20, 2010 Regular Board Meeting were presented and reviewed. Anderson moved to approve the minutes. Seconded by Lammey. Approved by all.

FINANCIAL REPORT

The financial reports for October, 2010 were reviewed and discussed. Shore asked the Board if they agreed with the discontinuance of the General Fund Profit & Loss statement and the General Fund Check Register in the Board packets. The Board agreed. Nelson moved to approve the October, 2010 financials subject to audit. Seconded by Lammey. Approved by all.

PUBLIC COMMENT

There was no public comment.

FIRE CHIEF'S REPORT

- **Statewide results of Proposition 101, Amendment 60 & 61** – The results were reviewed and discussed. All amendments and propositions failed to pass, the results are as follows:
 - Amendment 60: No 75.4% Yes 24.5%
 - Amendment 62: No 73% Yes 26.9%
 - Proposition 101: No 67.7% Yes 32.2%
- **Results of GVFPD De-Brucing actions** – The District's De-Brucing question passed, but was invalidated by the failure of Amendment 60. The results were, Yes – 64.4% (369) and No – 35.6% (204).
- **Presentation of 2011 Budget Options** –Chief Blair presented the Draft budgets based on the Mill Levy Limit of 3.267 mills. The budgets were open for discussion/review in order to make any necessary changes to prepare the final budgets for the Public Budget meeting on December 7, 2010 and to prepare the associated resolutions and paperwork.
 - The General Fund budget had been up-dated from the October preliminary draft, based on current information. Lammey made a motion to approve the draft of the 2011 General Fund Budget for preparation of the final documents to be approved

at the December 7, 2010 Special Board Meeting. Seconded by Nelson. Approved by all.

- The Pension Fund budget had not changed from the October preliminary draft presentation. The Fund was based on .2 mills of the collectable taxes funding the expenditures of the Pension Fund. Anderson made a motion to approve the draft of the 2011 Pension Fund Budget for preparation of the final documents to be approved at the December 7, 2010 Special Board Meeting. Seconded by Letson. Approved by all.
- The Capital Projects Fund budget had been proposed based on the outcome of the November 2010 statewide election. The Board was asked if the Electronic Sign should be included in the budget. Chief Blair will research the pricing and if the Board members are in agreement of the price, he will include it in the budget. Nelson made a motion to approve the draft of the 2011 General Fund Budget for preparation of the final documents to be approved at the December 7, 2010 Special Board Meeting. Seconded by Letson. Approved by all.
- **PowerPoint presentation of District owned Apparatus/Vehicles and Equipment** - Chief Blair distributed and reviewed the 15 Year Equipment Replacement/Facilities Construction Plan and GVFPD Apparatus, Vehicle & Equipment List. He presented a short presentation of District owned apparatus/vehicles and equipment in order to better acquaint the Board members to what the District has and how or what it is used for.
- **Other**
 - **Part Time/Volunteer pay schedule changes** –The pay schedule for the Part Time employees and Volunteers will be changed to every 4 weeks (28 days) vs. every 2 weeks. The allowable hours per work period will change from 30 hours per week to 120 hours per 4 weeks. This will benefit personnel by allowing them to schedule an overnight and next day work period, increasing their total duty hours from max of 30 hours to up to 72 hours consecutively; the same as Full Time employee maximums. All Part Time employees and Volunteers will still be required to schedule their time through Deputy Chief Ferguson.
 - **Training Opportunities - In House** -
 - **Firefighter I and HazMat Operations** – The District is preparing for its second Firefighter I and HazMat Operations level academy. The District has 6 staff members interested in participating and will advertise to outside agencies to fill the remaining openings. The District would like to have at least 12 persons to make the class.
 - **Hazardous Materials Technician** – The District is investigating having a Hazardous Materials Technician level course taught here in the District. The District has most all the required equipment and the facility is more than adequate for the classroom portions. The cost will be approximately \$30,000 for the whole course. The instructor will allow up to 15 students and as of now, the District has 10 staff members interested in participating. The District will advertise to outside agencies to fill the remaining openings. The cost per GVFPD student should be well within their individual training allocation limits.
 - **Annual Apparatus/Vehicle and Equipment Maintenance** – The District has started its winter time annual maintenance of all apparatus/vehicles and

equipment. This will be most notable on the Sam's Club and Parachute Auto Supply (NAPA) monthly statements. Some repairs may end up being sent to shops for work, but the bulk of the maintenance will be done in house. The call volume has allowed the District to continue to perform this work in house, however with any significant increases (last year's numbers) the District may be looking to out-source the annual maintenance program.

STAFF REPORT

Deputy Chief Ferguson distributed and reviewed the Operations Report for October 2010. District personnel were busy all month with Fire Prevention. The 3rd graders toured the station. Other events the District participated in were: Williams Production Annual Drill, Water Rescue Drill at the Battlement Mesa Activity Center, Fire Extinguisher presentation at the Garfield County Sheriff's meeting, EMS standby at GVHS Varsity Football games, Harvest Festival, Jungle mobile, Chamber of Commerce Picnic and Fireworks, and the Carnival at St. John's Elementary.

OTHER BUSINESS

Shore discussed the proposal of Antero to drill within the PUD and there is a lot of concern with the community with the effects and impacts. There are two Districts within the PUD that could be impacted and the Fire District is one of them. He believes the Fire District should take a look into Antero's plans, meet with them and review their policies and procedures, the locations of the water treatment plants and pads, and to produce a report that will go to the public stating the District point of view and research summary. The report would first get approved by the Attorney and the District Board before going to the public. Deputy Chief Ferguson said he already has to review Emergency Response Plans for all the Oil and Gas Companies. He said he has received many questions from residents in reference to Antero. He said he can create a report to handle the Antero issue and in the future he can produce a report for the District overall. Shore requested that the report be produced by the beginning of next year.

Chief Blair presented and reviewed the Abstract of Assessments – Authority from Garfield County Assessor's Office. This information is being used to find a trend to see what the 2012 numbers will be.

ADJOURN

There being no further business or discussions, Nelson made the motion to adjourn. Seconded by Letson. All approved. Meeting adjourned at 12:05 p.m.

Diana E. Connell, Administrative Assistant

Lynn Shore, Board President

Bill Nelson, Board Secretary/Treasurer