

**GRAND VALLEY FIRE PROTECTION DISTRICT
MINUTES REGULAR BOARD MEETING – MAY 18, 2011**

Attendance: Fire District Board of Directors
Lynn Shore (5/2012, 2nd term) Bill Nelson (5/2014, 1st term)
Ted Anderson (5/2014, 1st term) Keith Lammey (5/2012, 1st term)

Absent: None

Staff: David Blair, Fire Chief Robert Ferguson, Deputy Fire Chief
Diana Connell, Admin. Specialist

Public: None

President Shore called the meeting to order at 9:00 am.

MINUTES

Minutes from the April 20, 2011 Regular Board Meeting were presented and reviewed. There was an addition for Langner’s training and a correction. Lammey moved to approve the minutes as modified. Seconded by Nelson. All approved.

FINANCIAL REPORT

The financial reports for April, 2011 were reviewed and discussed. Lammey moved to approve the April, 2011 financials subject to audit. Seconded by Nelson. All approved.

PUBLIC COMMENT

There was no public comment.

SELECTION OF VACANT BOARD OF DIRECTOR POSITION

Two candidates, Kevin Whelan and John Constine, were discussed. Anderson made a motion to appoint Kevin Whelan to fill the vacant Board of Director position due to Stacy Letson resigning. Seconded by Shore. All approved.

FIRE CHIEF’S REPORT

- **Area Drilling Update** – Chief Blair met with Antero Energy personnel on April 27, 2011 and went over the final suggested revisions for their Emergency Response Plan. They have not produced some requested maps and it will take them a while to do so. As of May 13, 2011, the District had not received a final copy of the ERP for drilling in the District’s boundaries. The Board of County Commissioners has suspended the Health Impact Assessment that was started for the Battlement Mesa area. It had been mentioned in news reports that a new “short term effect” study is being formulated. The District has not been advised of any details.
- **Apparatus up-dates** – The District is continuing to make necessary repairs to some of its apparatus:
 - The ladder truck was inspected and is structurally sound. One cylinder has to be fixed before they will certify it.
 - Engine 32, the Oshkosh, is still at Wagner Cat having the engine repaired. It should be back in the District by next week.
 - The three new District vehicles have had the required radios and light bars installed and are all in service.
 - The new ambulance is scheduled to be delivered to the District on May 25, 2011. It will then be striped and decaled.

- The former Utility 32, 1994 Ford ¾ ton 4x4, has been cleaned and readied for sale. Chief Blair suggested the District advertise it as a sealed bid sale with a bid closing date of June 13, 2011. The Board would then open and review the bids at the June 15, 2011 Board meeting. Lammey made a motion to sale the truck through a sealed bid with the closing date of June 13, 2011 and advertise it in the local newspapers. Seconded by Nelson. All approved.
- **Exxon Property Lease Update** – The lease was approved on April 26, 2011. Chief Blair has been working with Garfield County on a driveway permit. The driveway will be located at the same location as the former EXXON/Daniels opening into the personnel parking lot.
- **Review of the District’s existing Life insurance plans** – Chief Blair distributed and reviewed the Accident & Sickness Proposal from VFIS. The proposal consisted of the existing plan and a proposal as to the costs for adding Auxiliary members. The proposal included the costs for a \$50,000 and \$100,000 life insurance benefit. After discussion, Nelson made a motion to accept the VFIS proposal that includes Volunteer/Part-time, Career, Board members, and Auxiliary members, and increase the life insurance to \$100,000, resulting in a cost of \$13,733 per year. Seconded by Lammey. All approved.
- **Other**
 - **Climbing wall insurance** – Chief Blair is still waiting on a quote from SDA for the Climbing wall insurance. The wall is currently covered through the middle of June by another company and Chief Blair is expecting SDA to come in will a lesser amount.
 - **Discussion of a District Purchasing Policy** – Chief Blair prepared a Draft copy of a purchasing policy that may be beneficial to the District. Revisions were made, after the April Board meeting, and the Draft policy has been sent to the District’s CPA for review. The District is still waiting for the CPA’s comments.
 - **Initial assessed values for the District for year 2012** – Chief Blair shared with the Board that he received his notification of assessed value for his home in Parachute. His home valuation was 16% less than the prior year. Chief Blair advised that the County Fire Chief’s are trying to meet with the Garfield County Assessor’s office to discuss what the prediction should be, in August, for the assessed valuation. Chief Blair is anticipating the District’s assessed value will be less in 2012, but not as large of a drop as for 2011.
 - **Fuel consumption and vehicle maintenance cost** – Chief Blair spoke to the membership at the May 10th meeting in regards to where the budget is with the vehicles, repairs and fuel items. Chief Blair advised the members that he did not adequately increase the fuel line to cover the cost of the added vehicles and the increase in travel for the Paramedic and EMT students with the required clinical and ride-along trips to Denver. All personnel were advised to be aware of the use of District vehicles and to multi-task when the opportunity presents itself and limit the resources the District responds to calls. Anderson addressed some concerns Michelle Foster has with the Deputy Chief and Training Officer taking their vehicles out of District, to their homes, and the District paying for the gas. Chief Blair stated that a vehicle was included in the approved Salary Schedule for the both of them. He said it is a huge benefit for himself and the District that they are able to come in, to the District, at anytime to respond to a call or take care of business, as they have already done so. Chief Blair believes that no further major repairs will be required for District apparatus and vehicles. Scheduled preventative maintenance will continue in order to prevent major repairs being required.

STAFF REPORT

Deputy Chief Ferguson discussed the District’s previous and upcoming activities:

- On May 4, 2011 there was an Inter-Agency Wildland exercise in Silt. There were time allotted fire scenarios. It was an all day event and all the fire agencies were able to test their radios and communication with the other agencies. Chief Ferguson said he benefited from the exercise because he was able to see the administrative part such as cost sharing, where the money comes from and who pays for what.
- A Swiftwater Rescue class is coming up on Friday, Saturday and Sunday.
- The District will be going to the schools for the annual end of the year “Water Day”, were they spray the kids.

OTHER BUSINESS

Chief Blair thanked Bill Nelson for going through the Spanish version of the “After an Emergency” booklet. Chief Blair said there are so many changes that the District will not send out any of the current Spanish version booklets. The changes will be made and be sent to the printing company.

Michelle Foster asked Ted Anderson to address the Board and request that a short term budget be set for the 50th year Anniversary Celebration. She thinks the District should focus on the past 50 year member list and to offer the public a celebration rather than handing out items. Chief Blair said the 50 year member list was the main item on the last committee meeting. Each committee member was assigned to research and find the missing contact information of the members. Certain give-away items had been discussed such as the Commemorative Coin. The date has yet to be set and it was agreed that it should not be the same time as Grand Valley Days. The committee thinks there should be a sit down dinner for all the current and past members that is separate from the community celebration. After all the ideas and dates are decided, a budget will be able to be developed.

Anderson asked if the District was doing anything with the other agencies in reference to the upcoming flooding issues. Chief Blair said there has been no talk or concern from the County. Shore stated the County has asked Battlement Mesa Company to prepare some units for emergency housing.

The electronic sign was discussed. Chief Blair said that Bud Signs has given a quote of \$30,000. Lammey commented that he would like to see the District move forward with getting the sign. Chief Blair will see if Bud Sign can provide some samples.

ADJOURN

There being no further business or discussions, Anderson made the motion to adjourn. Seconded by Nelson. All approved. Meeting adjourned at 10:10 a.m.

Diana E. Connell, Administrative Assistant

Lynn Shore, Board President

Bill Nelson, Board Secretary/Treasurer