

**GRAND VALLEY FIRE PROTECTION DISTRICT  
MINUTES REGULAR BOARD MEETING – APRIL 20, 2011**

Attendance: Fire District Board of Directors  
Lynn Shore (5/2012, 2<sup>nd</sup> term)                      Stacy Letson (5/2014, 2<sup>nd</sup> term)  
Bill Nelson (5/2014, 1<sup>st</sup> term)                      Keith Lammey (5/2012, 1<sup>st</sup> term)  
Ted Anderson (5/2014, 1<sup>st</sup> term)

Absent: Robert Ferguson, Deputy Fire Chief

Staff: David Blair, Fire Chief                      Diana Connell, Admin. Specialist

Public: Michelle Foster

President Shore called the meeting to order at 9:00 am.

**MINUTES**

Minutes from the March 16, 2011 Regular Board Meeting were presented and reviewed. Nelson mentioned a correction on the first page. Anderson moved to approve the minutes. Seconded by Lammey. Approved by all.

**FINANCIAL REPORT**

The financial reports for March, 2011 were reviewed and discussed. Nelson moved to approve the March, 2011 financials subject to audit. Seconded by Lammey. Approved by all.

**PUBLIC COMMENT**

Michelle Foster asked Chief Blair if our current Medical Director is providing effective assistance to the District. Chief Blair answered that Dr. Keevan is the District's Medical Director and he is very much involved with the EMS crews.

**FIRE CHIEF'S REPORT**

- **Antero Update** – After the District had sent three requests to Antero requesting information to review, i.e. the Emergency Response Plan, the District received an email from Rick Blankenship on April 6, 2011. The plan was reviewed by the District's staff and a summary sheet was prepared with concerns, corrections and additions. Chief Blair made an offer to follow up the review, in person, with Antero's staff in order to expedite the completion of the project.
- **GarCo Hazard Mitigation Project Update** – A meeting was held on April 5, 2011, at the Sheriff Annex, to talk about the Mitigation project and see if there was enough support from other agencies to make the project worthwhile. County Administrator, Ed Green asked that all participation agencies have their elected body presidents or chairs sign a letter of willingness to participate. A letter for the District's Board President was presented for review, discussion and approval or denial. Lammey moved to authorize the President of the Board to sign the letter for Grand Valley Fire Protection District's participation in multi-jurisdictional hazard mitigation planning. Seconded by Letson. Approved by all.
- **Apparatus up-dates** – The District is continuing to make necessary repairs to some of its apparatus:
  - The ladder truck was inspected and placed out-of-service because of the failure of the ladder inspection. A new inspection company has been sought and arrangements have been made to have the truck re-inspected.

- Engine 31, the Pierce, is in service. Front Range came over and made a list of all the necessary parts that will have to be replaced/repared on the truck. The District is waiting to have all the parts sent to Front Range's shop in Longmont. Once all the pieces have been gathered, the truck will be sent over for the repairs.
  - Engine 32, the Oshkosh, is at Wagner Cat having the engine repaired. Chief Blair should know by the next Board of Directors meeting on May 20, 2011, a closer time as to when the repairs should be completed.
  - U37 and U32 received some minor damage during some HazMat training with the Technician class. U37 backed alongside the mirror of U32, causing a small scrape and dent on both vehicles. A report was prepared and turned into the insurance company. Repairs have already been made and both vehicles are currently in service.
  - The new Training vehicle, Ford Expedition, was delivered to the District during the last week of March. It has been lettered and striped to match the other vehicles. The light bars and radio will soon be installed.
  - Engine 34, 1948 Mack, work continues. The truck is currently being assembled as time permits. The hose cart came back from repairs/paint and is currently in the apparatus bay. An oak box for the rear of the cart will be built by staff as time permits.
- **Exxon Property Lease Update** – The Final lease agreement was discussed and reviewed for approval/denial. Chief Blair said it addresses all the items that Exxon originally offered the District. It does not include the additional 30 year extension that the District asked for. Both attorney groups and the District's insurance agent have reviewed the lease agreement and did not find any fault and have recommended the lease to the Board for approval. Lammey moved to accept the lease agreement on the Exxon Mobile Property. Seconded by Nelson. Approved by all.
- **Review of the District's existing Life insurance plans** – Chief Blair distributed and reviewed spreadsheets of the District's existing life insurance plans for career, part-time and volunteer staff.
- **Other**
- **Results of truck testing** - District pumpers were tested this past month and all three were able to pump this year. Two of the trucks had problems with governors and pressure relief systems and all had some valve leak problems. Repairs are being made in-house and arrangements will be made for re-testing.
  - **Review of Xcel's response to District's request for a gas cost reduction** – Barton Levin, AMGAS has reviewed the Districts years worth of usage and the District does not meet the savings threshold. The usage was approximately 12,000 therms and minimum usage for their program is 20,000 therms. It was his recommendation that the District stays with Xcel. He mentioned that if in the future there is a rate change limit, he would contact the District.
  - **"After the Emergency" booklets** – A final copy of the Emergency booklets were distributed and reviewed. Nelson commented that there were several mistakes on the Spanish version. Nelson agreed to edit the booklet and submit his changes to Chief Blair.
  - **Climbing wall insurance** – Chief Blair requested information from SDA on insurance coverage for the use of the District's climbing wall. SDA stated they can insure it and the estimated savings are approximately 1/3 of what the District is paying World Wide Outfitters and Guides Association. Chief Blair will have more information to present at the next Board meeting.

- **Discussion of a District Purchasing Policy** – Chief Blair prepared a Draft copy of a purchasing policy that may be beneficial to the District. The Board suggested some changes. Chief Blair will make the changes and submit it to the Accountant for approval.
- **Review and update of District’s Values and Ethics Statements** – Chief Blair asked all members to review and comment on needed changes to the District’s existing Values and Ethics statements. One correction that will be made is to change the statements to include all staff, not just volunteers, as was the case when the statements were originally written. He asked the Board to send any comments and/or suggestions to himself or Deputy Chief Ferguson.
- **Colorado Rural Water Assn.** – The Fire District has been asked to participate in a Source Water Protection Plan for the Middle Colorado River Source water Protection Partnership. An organizational meeting has been scheduled for April 26, 2011, at the New Castle Recreation Center. Chief Blair has advised the coordinator that he will be attending on the District’s behalf.

### **STAFF REPORT**

There was no staff report.

### **OTHER BUSINESS**

The Board reviewed and discussed Kevin Whelan’s letter of interest for the open Board vacancy. The Board agreed to wait until next Board meeting to see if there are any more interest in the vacancy.

Chief Blair updated the Board on the 50<sup>th</sup> Year Anniversary. The committee is meeting on the second Tuesday before the Membership meeting. Letters have already been sent out to all current and past members, letting them know about the upcoming anniversary and if they have any stories or ideas to submit.

Shore thanked Stacy Letson for serving on the District Board.

### **ADJOURN**

There being no further business or discussions, Nelson made the motion to adjourn. Seconded by Lammey. All approved. Meeting adjourned at 10:35 a.m.

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Diana E. Connell, Administrative Assistant

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Lynn Shore, Board President

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Bill Nelson, Board Secretary/Treasurer